

American Coach Association Northwest Chapter By-Laws

Article —1 Name

1.1 This nonprofit unincorporated association, hereafter referred to as "CHAPTER" shall be known as NORTHWEST CHAPTER.

1.2 In all cases the word **Heritage** coach or coaches shall encompass **Heritages, Eagles, Dreams, Traditions, and Limiteds** manufactured by American Coach Division of Fleetwood.

Article 2 — PURPOSE

2.1 The purpose of the Northwest Chapter shall be to encourage, foster, and promote the interest of motor homing among owners of American Coach Association coaches in the states of, but not limited to Oregon, Washington, Montana, Idaho, Wyoming, and Alaska; and to provide an organization encouraging camaraderie, motorhome rallies and trips, and motorhome information exchange among its membership, as well as information exchange with the manufacturer of American Coaches.

Article — Membership

3.1 There shall be two (2) classes of membership: Regular, and Honorary.

3.2 Regular members shall be those persons, over the age of 18 years, who own an American Coach. Only one vote per motorhome shall be counted in connection with organization decision. Only one membership fee or dues shall be paid or assessed against the owners of a single motorhome. This membership also includes children of members who are living with their parents or grandparents.

3.3 Honorary members shall be those persons whom Northwest Chapter especially desires to honor. They shall be elected by the - Board of Directors and shall hold such honorary membership for the year elected. Honorary members shall not be entitled to vote or hold office in this organization, but shall be entitled to participate in all other activities, rallies, and meetings of the Northwest Chapter.

3.4 Application for regular or commercial membership shall be made in writing and addressed to the Treasurer of the Northwest Chapter, accompanied by payment of such fees and dues as determined by the Board of Directors.

3.5 No person shall be disqualified for membership because of race, color, religion, sex, national origin, marital status, or the presence of any handicap.

3.6 Chapter members must also be a member of the American Coach Association.

3.7 Regular membership is deemed a personal privilege and shall not be subject to sale, transfer, assignment, or bequest.

3.8 Charter members shall be those who join prior to the first CHAPTER rally and found chapter members shall be those who were FOUNDERS in the Chapter.

ARTICLE —4 TERMINATION OR SUSPENSION OF MEMBERSHIP

4.1 All resignations shall be made in writing, addressed to the Secretary.

4.2 A member may be suspended or expelled by the Board of Directors for conduct injurious to the welfare of this organization or for failure to pay any dues or indebtedness to the Northwest Chapter or American Coach Association within sixty (60) days of notification of such dues or indebtedness. The Board of Directors may reinstate a terminated member upon such conditions as the Board deems appropriate.

ARTICLE —5 TERMINATION OR SUSPENSION OF MEMBERSHIP

5.1 The Northwest Chapter shall hold an annual meeting at the last rally prior to the end of the calendar year. Other meetings may be called by the President, during the year, for organizing and carrying activities of the Chapter.

5.2 Special meetings of the regular membership may be called upon petition of seven (7) or more regular members in writing to the President. The petition must be received at least sixty (30) days prior to the requested date and must specifically state the exact business, including any motions, to be tray acted at such meeting. The President will notify the full membership of the time, date, and place of the meeting.

5.3 Roberts Rules of Order shall govern the conduct of all meetings of the regular membership, except as otherwise provided by these by-laws.

5.4 Except as otherwise provided by law or by these by-laws, all questions shall be decided by majority vote of those regular members in attendance at a regular meeting or by written vote if requested by the President.

ARTICLE —6 BOARD OF DIRECTORS

6.1 The government of the Northwest Chapter shall be vested in the Board of Directors, composed of the President, Vice President, Secretary/Treasurer, and two members elected by the membership.

6.2 Regular and special meetings of the Board shall be held as directed by the President or Vice President. Such meetings may be conducted at any annual or regular meeting of the membership, or by telephone.

6.3 A quorum shall consist of a majority of the Board of Directors, one of which shall be the President.

6.4 If a vacancy occurs on the Board of Director, the Board of Directors may appoint a qualified successor to serve until such appointee or successor is elected at the next meeting of the regular membership.

6.5 The Board of Directors shall have the power to make such organization rules and to designate such committees as it deems

advisable to carry out the purposes of the Northwest Chapter. The President shall also have the power to designate and appoint other committees as the President deems advisable to carry out the purposes of this organization.

6.6 With Board approval, the Treasurer may reimburse the President or designee registration fee to the ACA National Rally. This reimbursement may be made provided the Northwest Chapter treasury will not be reduced below \$1,000.00. Immediately following the ACA National Rally, a written report shall be sent to the Secretary, and the Secretary will mail to the entire membership.

6.7 The Board of Directors shall be held harmless from liability from all actions associated with their chapter activities. Any liability incurred by a member shall be the responsibility of that member.

ARTICLE —7 OFFICERS

7.1 The officers of the Northwest Chapter shall consist of President, Vice President, and Secretary/Treasurer, each of whom shall hold office for a two (2) year term which shall terminate upon the election of a qualified successor. Officers may be elected to additional terms, not to exceed two (2) consecutive terms (four years). All records shall be handed to new officers within thirty (30) days of election.

7.2 The duty of the President shall be to preside at all meetings, both of the membership and of the Board of Directors, and with the Secretary, to sign the record of the proceedings of all such meetings; to sign and execute all written contracts and obligations of the Northwest Chapter; and to carry out the will of the Board of Directors; to appoint Wagonmasters and committees as the President may deem appropriate; and to perform such other duties appropriate to that office.

7.3 It shall be the duty of the Vice President to assist the President in the discharge of his or her duties and, in the event of the President's absence or disability, to officiate in his or her stead and to assist other officers as deemed necessary.

7.4 It shall be the duty of the Secretary/Treasurer to keep record of the proceedings of the Board of Directors and meetings of the regular membership; to keep and maintain at all times a roll of the regular, commercial, and honorary members of the Northwest Chapter; to receive and conduct in a timely fashion, all correspondence for and on behalf of the Board of Directors; to keep and maintain the Northwest Chapter files; collect all funds owing to the Northwest Chapter; to be the custodian of the funds collected; to render a report at all meetings of the Board of Directors; to pay all Northwest Chapter bills, subject to approval of the Board of Directors; to sign all checks for and on behalf of Northwest Chapter; to keep at all times an amount of the funds and

disbursements of Northwest Chapter in proper books provided for that purpose; to render a financial report whenever called for by the Board of Directors or by the President and to regular membership meetings; and to perform such other duties as pertain to the office of the Secretary/Treasurer. The Secretary/Treasurer shall never co-mingle the funds of the Northwest Chapter with his or

her personal funds. A separate account for rallies shall be maintained and the Treasurer shall be responsible for receiving and maintaining rally expenses.

7.5 The officers of the Northwest Chapter shall be held harmless from liability from all actions associated with the Chapter activities. Any liability incurred by a member shall be the responsibility of that member.

ARTICLE —8 ELECTIONS

8.1 Prior to the regular annual membership meeting, the Board of Directors shall select a nominating committee composed of three (3) regular members. This committee shall nominate at least one eligible regular member for each office and two to serve on the Board of Directors. The membership is encouraged to submit nominees, in writing, to the committee. Eligible regular members may be nominated from the floor at the annual meeting of the membership, provided they are present to accept such nomination.

8.2 The Secretary/Treasurer shall receive the nominations and shall cause to be published in any newsletter or bulletin of the Northwest Chapter a listing of nominees at least thirty (30) days prior to the date of the annual membership meeting.

8.3 Those regular members not present at the time and place of the election may vote absentee by mailing or delivering to the Secretary/Treasurer, his or her vote in writing ten (10) days prior to the time of such election. No voting by proxy shall be permitted.

8.4 The Board of Directors is, however, empowered to conduct the election of officers and directors by mail ballot upon such conditions and safeguards as the Board deems appropriate if, for any reason, the Board determines that a mail ballot is more

expedient than the procedure set forth above.

ARTICLE —9 PRINCIPAL OFFICE

9.1 The principal office of the Northwest Chapter shall be determined from time to time by the Board of Directors, recognizing that

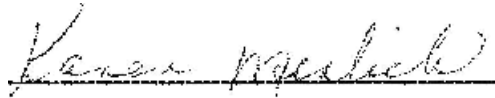
the residences of the officers may in the future be spread widely among different cities and states.

ARTICLE —10 AMENDMENTS

10.1 These by-laws may be amended by a majority vote of the regular membership providing that a mail ballot is

provided for in addition to any floor voting at any meeting of the regular membership and conditional upon the regular membership being notified in writing at least thirty (30) days prior to the time and date of such voting on any such proposed amendment.

Amended January 15, 2005 by ballot vote.

A handwritten signature in cursive script, reading "Karen Merlich", is written over a horizontal line.

Karen Merlich, President

Carolyn Robison, Secretary/Treasurer

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